

## **Two Minute Speech Preparation**

1: First write down everything that comes to your mind.

2: Then cut out unnecessary words. Make strong, short, and powerful sentences.

3: Connect the phrases to each other. Your speech needs to flow naturally. Do not rush.

4: Memorize key points and practice, practice, practice.

5: Ask yourself (and others) if you answered the key question for your interested party: What's in it for me?

6: Create different versions for different situations of your two-minute speech. You might create one for a new family coming to the school or for a new donor.