Cary Christian School

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Quick Response Spread Sheet** | | | | | |
|  | **Staff Response** | **Program Response** | **Cleaning Response** | **Communication Response** | **Health Department** |
| **Indirect Exposure** | Nothing Additional | Nothing Additional | Nothing Additional | No Communication | Nothing  Needed |
| **Symptoms** | Staff member with symptoms removed from general school population; return to program protocols; | Student Removed from general school population. | add additional cleaning when symptoms present; cleaning of a particular student desk should take place within 3 hours of symptoms | Nothing Needed | Nothing  Needed |
| **Direct Exposure** | Jim/HR notified of direct exposure; 10-day quarantine required. | Jim/HR notified of any direct exposures removed from program; sent home to quarantine for 10-days. | maintain cleaning protocols in place. | communicate with the direct exposures only. | Robbie/Jim will notify |
| **COVID Diagnosis** | Jim/HR notified of direct exposure; 10-day quarantine required. | Jim/HR notified of any direct exposures removed from program; sent home to quarantine. | deep clean protocols carried out | All Communication. | Robbie/Jim will notify |
| Email to parents:  Just a heads up… we will communicate if your student has a DIRECT EXPOSURE or there is a COVID POSITIVE CASE at CCS. | | | | | |
| STAFF:  Just a heads up… we will communicate if you have had a DIRECT EXPOSURE or there is a COVID POSITIVE CASE at CCS. | | | | | |

*This chart was adapted from the YMCA’s COVID protocols*