

## Remote Classroom

### Video #1 Using FACTS - Caroline McLeod

[https://zoom.us/rec/play/vJB8cuCprz83S9eUuASDU\\_NxW465K6qs2yYZq\\_RZxBm2UHMHYFauM-EWauC22tgZ8oJFvg72t4tEukeF?continueMode=true](https://zoom.us/rec/play/vJB8cuCprz83S9eUuASDU_NxW465K6qs2yYZq_RZxBm2UHMHYFauM-EWauC22tgZ8oJFvg72t4tEukeF?continueMode=true)

### Video #2 Setting and Using Zoom - Seth Ury

[https://zoom.us/rec/share/v8VrJZ3w63JOe8\\_L8kr7VfYtRd\\_haaa8oCUXqaEKxRprToowZlNHZFobmCFibVUe](https://zoom.us/rec/share/v8VrJZ3w63JOe8_L8kr7VfYtRd_haaa8oCUXqaEKxRprToowZlNHZFobmCFibVUe)

*We set up the business Zoom accounts at \$15 per teacher. We did this prior to Zoom offering their service free to K-12 teachers. The regular free account doesn't have the features of the business level Zoom. I'm not sure what features come with the free teacher account. What we're getting for \$15 a teacher has already proven to be user-friendly for teachers and students/parents.*

See the attached documents for:

1. Step-by-step instructions for FACTS and Zoom for your faculty. (*Instructions FACTS & Zoom*)
2. Instructing parents in how to access assignments on FACTS. (*Remote Learning Parents*)

Additional Info:

1. FACTS has the capability to build tests and assignments online that students can complete and submitted to the teacher online. However, since the remote classroom is new to us, we decided to have students email completed work.
2. We are accepting completed work that is attached to an email from a typed or handwritten document. Students can capture their work as a picture if needed and email the picture to the teacher.
3. We are having something submitted daily to the teacher which we are using to record attendance.
4. We are starting out with a lighter workload as the community gets comfortable with the remote classroom concept.
5. We are hosting Zoom meeting which are live and/or recorded.
6. Students in the Upper School are logging into their class on FACTS at the regularly scheduled time of their class to see if they have a live meeting, record video, and/or assignments to do.
7. Teachers are available during regular school hours to assist students. Teacher can work from home or school.
8. We are planning to host a call/help center the second day of the remote classroom, but it looks like most families have been successful at accessing the lessons from FACTS.