

## **BCS NOVEL CORONAVIRUS, COVID-19 GUIDANCE PLAN**

**Definition:** The 2019 novel coronavirus is a virus that causes a potentially severe respiratory disease. It was recently identified in China and has spread to many parts of the world.

### **Level 1**

#### **Precautions:**

- All faculty and staff will encourage and ensure that students use proper and increased “respiratory etiquette” through the following steps:
  1. Any student or staff who has fever, cough, or shortness of breath must remain at home for 24 hours or until they are symptom free.
  2. Cover coughs or sneezes with a tissue or sleeve.
  3. Frequent hand washing for at least 20 seconds.
  4. Avoid touching face and others.
  5. Alcohol-based hand sanitizer will be available when soap and water is not located nearby.
  6. Classrooms will be supplied with Clorox wipes and other cleaning and disinfecting supplies that teachers will use daily.
  7. Cleaning and disinfecting will occur daily to frequently touched surfaces and objects.
  8. Sick students will be separated from the classroom and sent home.

### **Level 2**

#### **Recent travelers to affected areas:**

- Students and staff who have recently traveled to infected areas will be asked to self-monitor for 14 days following their return.
- These students and staff will notify ADPH Infectious Disease & Outbreaks Division at 1-800-338-8374 upon return to Alabama and follow state guidelines.

### **Level 3**

#### **Increased reports of flu symptoms among students and staff:**

- The office will monitor absenteeism and early checkouts due to flu-like symptoms.
- Should 10% (45) of the student body become infected with flu, BCS will close for a 14-day deep clean by a professional cleaning company.
- BCS administration will provide frequent communication with parents via RENWEB to inform them of reopening.

### **Level 4**

#### **Confirmed COVID-19**

- Should a case of COVID-19 be confirmed, BCS will close indefinitely.
- BCS facilities will be professionally cleaned and disinfected and follow state guidelines and recommendations for reopening.
- BCS administration will provide frequent communication with parents via RENWEB to inform them of reopening.

### **Level 5**

**Severe Pandemic:** Should COVID-19 spread, BCS will set up VOOM or other on-line teaching options for students to continue their studies from home.