

The Oaks Classroom Observation

Teacher: X

Date: X

1. Be on time to observe. Teacher needs to be on time as well. Be aware of what takes place before the class starts.

X

2. Is the teacher organized and prepared?

X

3. How prepared are the students to begin the lesson? Are they seated and ready to go?

X

4. Observe classroom routines – are they efficient?

X

5. Classroom management – discipline (your presence changes things). If there is bad behavior then it probably is worse when you are not there.

X

6. Evaluation – the standards are listed and these are what you are looking for.

- a. Find out what your pupils know of the subject you wish to teach them –

X

- b. Encourage your pupils to clear up and freshen their knowledge by a clear statement of it --

X

- c. Begin with facts or ideas that lie near your pupils, and that can be reached by a single step from what is already familiar --

X

- d. Relate every lesson as much as possible to former lessons, and with the pupils' knowledge and experience --

X

- e. Arrange your presentation so that each step of the lesson shall lead easily and naturally to the next --

X

- f. Find illustrations in the commonest and most familiar objects suitable for the purpose --

X

- g. Lead the pupils themselves to find illustrations from their own experience --

X

- h. Make every new fact or principle familiar to your pupils; try to establish and entrench it firmly, so that it will be available for use in explaining new material to come --

X

- i. Urge the pupils to make use of their own knowledge and attainments in every way that is practicable, to find or explain other knowledge --

X

Signature of Headmaster

Date

Signature of Teacher

Date